EmPowering Better Health PTY LTD
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Privacy Policy

Overview
EmPower Better Health is committed to adhering to the *Privacy Act 1988* and the *Australian Privacy Principles 2014*, as well as all applicable privacy legislation. This Privacy Policy covers all personal information we hold that identifies, or could reasonably identify, an individual. This includes information collected via our office, over the phone, or through the internet.

Collection of Information
When we collect personal information, we ensure it is done fairly, and we inform individuals on how to contact us. We only gather information necessary for our functions or activities and will advise individuals on the purpose of collection.
For sensitive information (as defined under the Act), we adhere to the highest standards of security and confidentiality and will only collect it with the individual's consent or when required by law, or under exceptional circumstances permitted by the Act. If individuals choose not to provide certain information, we will inform them of any potential limitations this may place on our ability to deliver relevant services.

Disclosure of Information
EmPower Better Health will only disclose personal information in line with the *Privacy Act*, including:

- For purposes we have informed the individual about, or for related purposes the individual would reasonably expect,
- With the individual's consent,
- As required by law, or
- Under circumstances permitted by the Act.

In the course of business, we may need to share personal information with relevant staff members.

Unauthorised Disclosure or Access
We take privacy seriously, and any unauthorised disclosure of or access to personal information by employees or contractors is considered a serious breach of policy. Such instances may result in disciplinary or legal action. EmPower Better Health requires all requests for patient information to be submitted in writing prior to disclosure.

Opt-Out
We offer a no-cost option for individuals to opt out of receiving product or service offers from us.

Access to Personal Information
Individuals have the right to access their personal information upon request. However, access may occasionally be restricted as permitted under the exemptions outlined in the Act.

Security
EmPower Better Health is dedicated to protecting the personal information we collect. Information is managed confidentially and securely and is destroyed appropriately when no longer needed. We monitor and implement advancements in technology and management processes to safeguard personal information.

For any enquiries regarding this Privacy Policy, please contact the EmPower Better Health team.